

LYNDEBOROUGH BOARD OF SELECTMEN

MEETING MINUTES

March 6, 2024

Approved

I. **Call to Order:**

Chairman Chamberlain called the meeting to order at 6:00 p.m.

II. **Introduction of Members Present:**

Chairman Mark Chamberlain, Selectman Fred Douglas, and Selectman Robert Howe
Town Administrator Russ Boland and minute taker Kathleen Humphreys

Public & Media Present: Moderator Walter Holland, TC/TC Trish Schultz, Bob Newton, Jessie Salisbury, Road Agent Rick McQuade, Building Inspector/Code Enforcement Officer Leo Trudeau, and David Hanson arrived at 6:20 pm.

III. **Appointments:**

6:05 pm.: Moderator Walter Holland & TC/TC Schultz re: 2024 Town Meeting Preparations

Moderator Walter Holland said the hall is set for the upcoming election.

On Election Day the Selectmen's schedule rotation is as followed:

Morning, Selectman Douglas; afternoon; Selectman Howe; and evening shift, Chairman Chamberlain.

Moderator Holland mentioned that for hand count, they just need to ensure that volunteers cannot count ballots if they are on that ballot or Board. For example, if you are on the School Board, you can't count that ballot but they can count zoning ballots.

Moderator Holland asked who will be addressing Article 21 at Town Meeting. He was informed that Community Power Committee member Mike Kaply will be available.

T/C Trish Schultz mentioned that Article 17 will require a 2/3 vote and if the vote is unanimous, it still needs a count. Article 17 is contingent on Article 16 passing. Rick McQuade will speak to Article 16, the backhoe.

Burton Reynolds will address the Warrant Articles coming from the Unreserved Fund Balance. That will be after Article 11, so they will know where we are getting the money.

Chairman Chamberlain and Code Enforcement Officer Leo Trudeau will speak to Article 19, Citizens' Hall engineering project.

Other business:

Moderator Holland reported that the Lafayette Artillery Company was invited to the New Hampshire State House on May 20, 2024 to participate in the 200th anniversary of Gen. Lafayette's tour in the United State. They participated at Lafayette Day at the State House in 2022 and fired the cannon three times.

6:30 pm: Road Agent McQuade re: 2024 Pavement Plan
Tabled

7:00 pm.: Building Inspector Trudeau re: Center Hall (Map 221, Lot 004-000)
Tabled

IV. Community Forum and Public Comment:

The 250th Anniversary of the Revolutionary War's signing of the Declaration of Independence is in two years, July 4, 2026. Jessie Salisbury mentioned that on April 17, 1774, men from Lyndeborough were at the Battle of Bunker Hill. The Town anniversary was briefly mentioned.

V. Decision Making Actions:

a. Old/Tabled Business:

None

b. New Business:

2024 Zoning Amendment Article 8 Protest Petitions Update

A Protest Petition Warrant Article was filed. T/A Boland consulted with Attorney Drescher, NPRC Circuit Rider Jay Minkarah, and Attorney Buckley at NHMA. The advice from NHMA was to mention the vote requires a 2/3 majority to pass at ballot voting. A supplement notice is not required.

c. Items not on Agenda:

Nothing

VI. Town Administrator Report

Mary Alice Fullerton's memorial service will be on June 15 from 1:00 pm - 3:00pm. The family asked people to respond if they plan on attending.

The Town Reports have been delivered from the printers.

Due to the warm weather, it is mud season. The DPW is working hard on the roads. Schoolhouse Road and Gulf Road are closed. The notification process was followed.

T/A Boland presented charts at the Town Budget and Municipal Tax Rate prepared by staff. Chairman Chamberlain suggested to noting the times of re-evaluation because it affects the rates.

In regard to the ARPA funds, the office wants to confirm in writing again that we have until December 31, 2024 to obligate those funds. They are working on the report that is due at the end of March.

VII. Selectmen's Report

a. MACC Base Action & Agenda

No report

b. Transportation Committee

There is a meeting next week.

c. Planning Board

The Master Plan meeting is March 14th. The next Planning Board meeting is March 21st.

d. Heritage Commission

The Commission meets in two weeks.

e. Conservation Commission

The Commission meets next week.

f. Ambulance Advisory Committee

No report

VIII. Consent Agenda:

VOTE: Selectman Howe made a motion, Selectman Douglas seconded to accept the Consent Agenda for March 6, 2024, items 1-5, 8 & 9. Motion passed 3-0.

(see below)

IX. Information Items Requiring No Discussion

None

6:30 pm: Road Agent McQuade re: 2024 Pavement Plan

Road Agent Rick McQuade was present to suggest paving three roads.

The three roads the Road Agent suggests paving are two portions of Locust Lane, Putnam Hill Road from Locust Lane to the end of the Martin residence, and Bullard Drive. An additional area is Old Temple Road, above the bridge. Mr. McQuade outlined the conditions of the roads, problem areas and solutions.

It was decided to put the job out for bid with an RFP with the bid due in 4 weeks from tonight and on the Monday before the meeting. The department has been happy with the work from Advanced Pavement who they have been contracting with for a few years now.

David Hanson from 10 Glass Factory Road spoke with T/A Boland earlier today. Kevin Leonard from Northpoint Engineering is expected to attend the next meeting.

Mr. Hanson lives in the first house after the bridge on Glass Factory Road. He was made aware that the plans to raise the road and have a grade-level crossing with the bridge have changed and the timeframe is extended. He is most affected by this delay because he has water damage on his property and his driveway collapsed today. He was holding off on fixing his retaining wall until the road project was completed, but with the new driveway damage, he needs to take more immediate repairs.

Chairman Chamberlain explained the difficulties with the DOT denying access to the bridge for surveying purposes. The DPW plans to proceed with the project at the other end of Glass Factory Road but the bridge/road re-alignment will be in Phase 2. It was discussed that Mr. Hanson review the plans designed by Northpoint Engineering. T/A Boland will coordinate future meetings with Mr. Hanson and the engineer.

It was explained that any driveway culvert problem on a private property is the responsibility of the landowner per RSAs. There is water that runs into his property from

Putnam Hill Road. Road Agent McQuade will visit the site to evaluate the town's right-of-way and verify measurements.

Mr. Hanson left at 6:45 pm.

Road Agent McQuade said that Schoolhouse Road is drying out but Gulf Road is in poor shape. Police Chief Deware was sitting at Gulf Road today to ensure no vehicles entered. The DPW will look at Warner Road tomorrow. Leo Trudeau reported a delivery truck got stuck and a big rig was there hauling it out and the road was impassable. As a result, Mr. Trudeau could not attend tonight's meeting.

Road Agent McQuade asked if there was an update on renting Center Hall for this son's wedding. Unfortunately, Mr. Trudeau was not present tonight. The weight on the second floor was discussed. Lou Rota offered space in his barn to store heavy items from the second floor. Mr. McQuade offered the DPW's assistance.

Selectman Douglas said there was a discussion in 2008 with concerns about Center Hall.

Mr. Trudeau was given the directive from the Heritage Commission to talk with the engineer at Team Engineering. T/A Boland will talk with Mr. Trudeau tomorrow.

This topic will be tabled until next meeting.

X. Non-Public Session RSA 91-A:3 II

No non-public session tonight.

VOTE: Selectman Douglas made a motion, Selectman Howe seconded adjourn at 6:55 p.m. Motion passed 3-0.

XI. Adjournment:

All scheduled items having been addressed, the public meeting was adjourned at 6:55 p.m.

Next regular meeting: March 20, 2024 at Citizens' Hall at 6:00 p.m.

Kathleen Humphreys, Transcriber

Chairman Mark Chamberlain _____

Selectman Fred Douglas _____

Selectman Robert Howe _____

Consent Agenda – March 6, 2024

Item #	Item Title	Approved
1	AP Warrant – February 29 & March 7, 2024	Yes
2	Payroll Warrant – February 19, 2024, through March 3, 2024	Yes
3	ACH: VALIC & ADP Processing Fee Payroll Warrant – February 19, 2024, through March 3, 2024	Yes
4	ACH: NH Dept of Motor Vehicles – February 20, 2024, through March 5, 2024	Yes
5	Request for Approval of Annual Blanket Purchase Orders: NH Municipal Bond Bank (PO# 21244), Diesel Direct, Inc. (PO# 2530), Granite State Concrete Co. - Gravel Aggregate (PO# 2529), Eastern State Minerals Co. - Salt (PO# 2528), NH Retirement System (PO# 61328) & NH School Health Care Coalition (PO# 21245)	Yes
6	Board of Selectmen’s Public Meeting Minutes – November 7, 2023	No
7	Board of Selectmen’s Public Meeting Minutes – February 7, 2024	No
8	Board of Selectmen’s Public Meeting Minutes – February 21, 2024	Yes
9	Board of Selectmen’s Non-Public Meeting Minutes RSA 91-A:3 II (a & c) – February 21, 2024	Yes